

2006 LSA Board Meeting Minutes

Board Minutes

January 14, 2006, 10:00 a.m. – Hitchin' Rail Restaurant, Lincoln, MN

Board members present: Mike Fedde, Bob Koll, Sandy Williams, Terry Sandstrom, Pat Held, Vern Sowada, Al Doree, Deryl Ramey, George Gammon, Pat Crawford, Betty Fedde (guest).

Not present: George Holthus, Randy Kevern

Motion to approve minutes of the Board Meeting on May 28, 2005 – approved (moved, Pat, seconded Al).

Treasurers Report (Vern Sowada):

Checking Account Balance 8/31/2005		\$1,894.37
Paid from checking:		
Promotion	\$ 52.06	
Loon Nests	67.03	
Newsletter	479.31	
Legal - incorporation	270.00	
Aquatech – water testing	500.00	
Association signs	550.61	
Miscellaneous	92.02	
Total outflow:	(2,011.03)	
Deposit to checking:		
Dues	1,293.48	
Other	75.37	
Total inflow:	<u>1,368.85</u>	
Net outflow:	(642.18)	
Checking Account Balance 12/31/2005	<u>\$1,252.19</u>	
Savings Account Balance 8/31/2005	\$4,610.80	
Interest on savings account	14.53	
Savings Account Balance 12/31/2005	<u>\$4,625.33</u>	
Total Assets:	<u>\$5,877.52</u>	

Treasurer's report approved (Pat Held moved, Al Doree seconded). Audit will be conducted prior to spring meeting. Vern will calculate taxes paid on his personal taxes for association interest income, for the years prior to the association receiving tax ID number and incorporation. Vern will be reimbursed for taxes paid.

Membership Committee – Carolyn Held reported a total of 175 members and 2 associate memberships, the highest number thus far. Association signs generate visibility

and interest. Personal contact by canvasers has been very effective and will be repeated this spring. Annual year tags for association member signs will be available when dues paid for 2006-2007. There are approximately 300 owners on lake. Carolyn ordered 50 more signs (originally purchased 150 signs).

Water Quality Committee – Al Doree has a copy of the 2005 Aquatech Report. He will request electronic copies. Results showed better water clarity in 2005, probably related to algae blooms. We now have a 4 year baseline of testing data from Aquatech. Al recommends continuing RMB water quality testing which is much less costly (\$350/yr) and will allow continuous data for trending. Aquatech may be used periodically in the future, maybe in 5 years. For RMB testing Al takes water samples & ships to the lab. Chlorophyll A and Phosphorus are tested. Al moved, Terry Sandstrom seconded the motion to continue using RMB lab, passed unanimously.

Beaver Dam -Al reported that the DNR & Scandia Valley Township purchased equipment for a Clemson leveler to control water level behind the dam. The dam was rebuilt with drainage tubes installed – they will attach the Clemson leveler to the tubes on the pond side of the dam to control the level of water behind the dam. The dam has overflow protection - in case of heavy rain, water will overflow onto rock on lake side rather than blow out the dam. Pond and wetland area is for waterfowl management from the DNR perspective.

Bog permit- Al will reapply in April, all association members eligible under this permit to remove bogs of a certain size. See previous membership minutes for specific rules. Pat Crawford moved to approve bog permit application, seconded and approved.

Legal Status - Lake Shamineau Association is now incorporated. Pat Crawford and Al Doree worked with Hans Borstad to complete the application. Sandy will check rules for official record keeping for the incorporated association. In order to apply for and receive grants the association needs a 501c3 designation. This requires application to the IRS – Pat Crawford will work with her daughter-in-law on the application. The purpose of the association must meet requirements of the law for a charitable organization. Al has the grant application from the Initiative Foundation for \$5,000 (requires 501c3 status). This money is available for implementation of our Lake Management plan. Pat Held moved, Vern seconded, unanimous approval to move forward on preparing application for 5013c.

May 27 Member Meeting Planning

- Pat Held will arrange for Scandia Valley site. Dale Williams & social committee will arrange for coffee and donuts/rolls.
- Photo contest for fall meeting – Announce at spring meeting for members to bring photos to the fall meeting to be posted and members can vote for winners.
- Speaker and video (PBS show – video from MN Lake Association) on lakeshore rules proposals, lakeshore restoration. Mike Fedde to arrange for speaker.
- Lakeshore plantings grants – Pat & Carolyn Held will present their results of the lakeshore planting grant they received a few years ago and status of grants available.
- Assessor listing of sales for members – handout

- Committee reports

Newsletter – Association newsletter to be sent May 1 and again before Labor Day weekend meeting. Discussed newsletter story ideas and responsible board members for working on articles. Ideas include history of lake, advertise photo contest, report ice out history, gill netting observations for fish survey in April. Newsletter is being sent to all lakeshore owners, due to logistic difficulties of sending only to members. Send ideas to

Other – The county sends Notice of Building Variances to Mike, he forwards to board members for any comments or interest of the association in the variances to zoning laws.

Pat Held will draft a donation policy for review by the board to address requests to the association for donations. 501c3 will dictate who a charitable organization can donate to.

Discussion of property owners responsibilities to their neighbors – being a good neighbor.

Next Meeting – May 6 the board will meet to discuss the Lake Management Plan for review of accomplishments, planning for implementation, and updating.

Pat Held moved to adjourn. Pat Crawford seconded, approved unanimously.

Minutes respectfully submitted by Sandy Williams

Board Minutes May 6, 2006

Board members present: Mike Fedde, Bob Koll, Sandy Williams, Randy Kevern, Terry Sandstrom, George Gammon and Vern Sowada.

Not present: Pat Held, George Holthus, Al Doree, Deryl Ramey, Pat Crawford.

Motion to approve minutes of the Board Meeting on January 14, 2006 – approved as read.

Treasurers Report:

Checking Account Balance 1/4/2006	\$1,252.19
Deposit to checking: 1/13/2006	
Membership dues	30.00
Total inflow:	<u>30.00</u>
Net inflow:	30.00
Checking Account Balance 5/1/2006	\$1,252.19
Savings Account Balance 1/4/2006	\$4,608.80
Interest on savings account	43.40
Savings Account Balance 5/1/2006	<u>\$4,654.26</u>
Total Assets:	<u>\$5,936.45</u>

Moved, seconded and approved to accept the financial report. Vern brought the financial records to be audited. Mike Fedde and Terry Sandstrom volunteered to audit the records prior to the May membership meeting. Al Doree provided Vern with the financial section of the 501(c)3 application which Vern completed. This application is for non-profit status with the IRS and will enable the association to apply for certain grant monies.

Newsletter

Board members present reviewed the draft of the newsletter to be published and mailed this coming week. A few dates or times were discussed that Jacquie needed: 4th of July parade begins at 1 p.m., and the photo contest will accept entries up to August 1, and will be presented at the fall membership meeting for voting/judging. Terry asked board members to bring examples in the categories for the spring meeting to generate interest. Submission to be sent to Terry Sandstrom. Ron Fenske has volunteered to scan the photos into a presentation.

Sandy Williams mentioned that the cost of publishing the newsletter could be offset by accepting paid ads from local businesses. Guidelines had been discussed in previous meetings and will be reviewed so that commercial ads can be solicited.

The newsletter has lots of information of interest to the membership and the board expressed thanks to Jacquie Rognli for her work and appreciation for the years that Carolyn Held compiled and published it.

Fishing Committee

Terry Sandstrom reported on his observation of the 2006 gill net survey by the DNR. He will put together a video presentation for the spring meeting, the newsletter has Terry's report and in early 2007 the DNR report will be available. Currently the 2002 report is the most recent, as the DNR does the study every four years. Terry hopes that the DNR fishing newsletter may be ready by the spring meeting.

Membership Committee

Pat Held reported that members have been expressing concerns over the vegetation beds deteriorating, concern for fish and wildlife habitat with bog disappearing. Pat will talk to Jeff Halvorsen of the DNR for advice. Al Doree applied for a bog permit for members. If floating bogs can be moved back in place and staked, it would help maintain habitat.

Discussion was held as to the recent years of high water being the cause. The story is that in the 1930's the lake was so low that cattle were moved through the lake bed. Recent rainfall of between 2 and 3 inches has likely raised the lake level this spring.

Spring meeting

Mike has obtained a speaker from the county, either Chuck Forss or another representative. They will talk about the proposed new lake rules that have been adopted in a few other counties. The rules pertain to lakeshore protection, maximum dock size, etc. and are expected to be of interest to association members. It was discussed that members should note that road construction will affect their route to the spring meeting

at the Scandia Valley Township Hall.

Lake Management Plan:

e Lake Management Plan goals and objectives were reviewed for progress and revision. It was agreed that every five years a new visioning session *will* be held with association members, to fully review the plan for updated goals. AnnuaUy the plan is reviewed for progress and updating. A number of objectives have been started or accomplished and wiJJ be ongoing. The goals of Land Use Planning, Fisheries and Wildlife Management, Water Quality and Aquatic Vegetation remain important to our lake's health. The updated plan will be available when revisions are completed.

Other Business

:MN' Lakes Association has been renamed to Minnesota Waters, to include the Rivers and Streams group. It was approved to rejoin the statewide association (Bob *Koll* moved, Randy Kevern seconded).

Zoning variance notices were to be sent from the county to Mike Fedde. Mike and Bob Koll had volunteered to attend county meetings regarding variances when they could.

Members had expressed concern over fair and consistent application of zoning laws to protect the lake. The county is to be re-notified due to lack of notice being sent to the association.

Pat Held provided a draft of "Donation Guidelines" for discussion. The board approved the guidelines with the revision of requiring membership approval if a donation is considered for over fifty dollars. Donations Guidelines: 1) All donations will be reviewed and approved by the Lake Association Board. 2) Donations will be only awarded to charitable or non-profit organizations. 3) Amounts will be awarded up to fifty dollars as approved by the Board; any amount greater than fifty dollars must be approved by the association membership. 4) Preference will be given to those organizations which help to promote the mission of the Lake Association. 5) Total donations for any fiscal year shall not exceed two hundred dollars.

The meeting was adjourned (Vem moved, George Gammon seconded).

Minutes respectfully submitted by Sandy Williams, Secretary

**Lake Shamineau Association Board Meeting
Pine Ridge Golf, May 26, 2006, 11:00 – 12:00 pm**

Board members present: Mike Fedde, Bob Koll, Sandy Williams, Randy Kevern, Pat Held, Al Doree, Rick Rosar, Mike Willis, Jennifer Buckensine, Jacquie Rognli

Absent: Marlene Freidel, Anne Hanson

Election of Board Officers - Nominations and elections were as follows: President – Mike Fedde, Treasurer – Pat Held, Vice President – Bob Koll, Secretary – Sandy Williams.

Buoys for Distance to Shore - Distance to shore, concerned about hazard on the water, suggestion to mark map for distances as guidance, education

Loon Buoys - Will find out more information for next meeting, bring

Summer Board Meeting - Meeting scheduled for July 7 at 9 am at the Hitchin Rail.

Newsletter Business Advertising - Sandy will email a list of potential businesses to solicit ads (similar to Fish Trap newsletter) One-eighth page ad will ask \$25, to produce \$200 per page. A separate colored folded two page (four sides) insert would generate \$800 to help cover the cost of printing and mailing the newsletter.

Cattail Bogs - Terry Sandstrom will contact the companies to request bids for staking of existing cattails bogs (Hilltop Sports, Tri County Paving, lake landscaping companies (Randall & Lincoln). Discussed that materials will be reimbursed for restaking cattail bogs for association members to encourage preservation for habitat. Al Doree will write up instructions for the newsletter on how to stake bogs, and possibly include a map of existing areas of cattails.

Charitable Organization Tax Status - Filling out the 501(c)3 forms is progressing. Al Doree is compiling it. Pat Crawford's daughter-in-law Becky can assist. Once completed, submitted and approved – the Association's tax status will allow members to deduct their membership fee on their taxes, and the Association can apply for grants.

Lake Property Security - Crime issue, encourage neighbors to watch out for each other, get to know your neighbors. Record your possessions – photos, video to reclaim property if stolen.

Other Business - Board approved to pay fee for grant writing class that George Holthus will attend.

Discussion of membership dues – Board decided to maintain level of membership dues. For optional added donation, discussed adding a categories of support. Follow up discussion of proposal at July Board meeting.

Sandy to check with Chuck Forss about \$500 won at Lake Management Plan meeting. The amount required a planned use for the money – could be for bog staking project.

Motion was made, seconded and approved to adjourn.

Minutes respectfully submitted by Sandy Williams, Secretary

July Board Meeting – Tentative Agenda

- Fall membership meeting agenda
- Bog staking bids
- \$500 grant won at meeting
- Advertising follow-up

Optional membership donations
501(c)3 application status
DNR boat access improvement recommendation
Newsletter submissions

Lake Shamineau Association Board Meeting May 27, 2006 9 am, Hitchin' Rail, Lincoln, MN

Board members present: Mike Fedde, Bob Koll, Sandy Williams, Randy Kevern, Terry Sandstrom, George Gammon, Pat Held and Vern Sowada. George Holthus, Al Doree, Rick Rosar, Pat Crawford.

Officers elected – President – Mike Fedde, Treasurer – Vern Sowada, Vice President – Bob Koll, Secretary – Sandy Williams
Pat Crawford moved to cast a unanimous ballot – George H seconded, approved as moved.

- Motion to approve minutes of the Board Meeting on January 14, 2006 – approved as read.
- Mike will write letter to DNR, copy to township about east end access result of membership meeting vote
- Summer meeting July 15 set fall meeting agenda, discuss ads,
- Sandy will email list of potential businesses from Fish Trap newsletter - 1/8 page \$25,
- Need bids for staking existing bogs, Hilltop, Tri County Paving, lake landscaping companies (Randall & Lincoln) - Terry
- Newsletter - Materials reimbursed for restaking by association to encourage preservation for habitat discuss at next meeting, bog day ask them to submit bill, subsidize stakes,
- Al Instructions in newsletter, how to stake, map of existing areas of cattails -
- 5013c progressing with getting all of the info, Becky (Pat Cr)
- Crime issue - encouraging neighbors to watch out for each other, get to know your neighbors. Record your possessions – photos, video to reclaim property if stolen.
- Move to pay for George H to go to grant writing class
- Discussion of dues – Add category for water quality donation to dues
- Sandy - Chuck Forss - \$500 winnings ask about for bog project

Move to adjourn.

Minutes respectfully submitted by Sandy Williams, Secretary

Lake Shamineau Association Board Meeting Hitchin' Rail, July15, 2006, 9:00 am

Board members present: Mike Fedde, Bob Koll, Sandy Williams, Randy Kevern, George Gammon, Pat Held, George Holthus, Pat Crawford.

Not present: Terry Sandstrom, Al Doree, Rick Rosar, Vern Sowada

Treasurers Report

As of July 10, 2006:

<i>Checking Balance 5/28/2006</i>		\$1,095.60
Income:		
Memberships	\$3,720.00	
Expenses:		
Newsletter	533.24	
Other expenses	95.10	
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	\$628.34	
<i>Balance on Hand Checking</i>		\$3,587.26
Transfer to Savings:		\$600
<i>Savings 7/10/2006</i>		\$5,254.20
<i>Total Assets</i>		\$8,841.46

Membership Report - Pat Held presented the membership report from Carolyn Membership Committee chairperson. Thanks to the following members who assisted the with the membership drive: John Koll, Maggie Hirshey, Tom Heltemes, Lois & George Gammon, Paul and Harriet Horvath, Bob a & Cheryl Koll, Dale & Cheryl Maschuga, Don & Doris Amundson. Currently there are 185 association members. Suggestion to have a 3 year membership for \$60 while also having the yearly membership option for \$20. This could reduce the yearly work of recruiting. This will be discussed as an option for the May membership drive/renewal.

Bog Staking Bids - Terry Sandstrom checked on the cost for contractors to stake bogs, \$60/hr appeared to be the rate. Only association members can remove bogs under the association permit – the selected contractor can be added to our permit according to the DNR. Discussed bogs – most of the large ones came this spring around thaw, or came just before freeze up, water was higher than it is now and strong winds loosened them from the existing cattail stands. With lower lake levels from the heat and lack of recent significant rainfall – there may be fewer bogs blown free during the latter half of the summer.

Pat Held moved that we recommend to the membership that we recommend contracting for bog staking, seconded by George Gammon. Discussion followed regarding the availability of matching a grant available as part of our Lake Management Plan. The motion was approved.

George Holthus met with Don Hickman at the grant writing workshop he attended. Our annual revision of the Lake Management Plan will specifically address the management of cattail stands and floating bogs. A \$5,000 matching grant is available as part of our participation in the writing and revision of our Lake Management Plan. Pat Held moved that we authorize George Holthus, Sandy Williams and Mike Fedde to work on the grant

application for up to \$5,000 for the bog staking project. Seconded by Bob Koll. Motion was approved.

Non-profit Tax Status Application - Al Doree communicated with the board that the 501 c 3 application for non-profit status is ready to be sent in. Pat Crawford would like to review it prior to being sent. A fee is required with the application.

DNR Request for Recommendation Regarding Boat Accesses - Mike Fedde wrote a letter to the Department of Natural Resources (DNR), (copied to the township) with the recommendation from the Association membership regarding no additional parking at east end access, preserving a natural environmentally friendly access, and placing concrete lattice ramps in the east end access to prevent erosion.

Advertising sales for Newsletter - A list of possible businesses to solicit for advertisements was handed out and emailed to board members. Plan is to charge \$25 per 1/8 page per newsletter fall & spring (\$50 for both). \$186 is an estimate of the added cost of printing paper, provided by Jacquie.

Bob Koll moved, Mike seconded that we do this for beginning with the 2007 spring newsletter. Sandy will put together materials for soliciting ads.

Membership Dues - The board will discuss optional donations to the Association suggested by Rick Rosar once 501 c3 status is obtained,

- **Proposed Agenda for Fall Membership meeting** - Location: Camp Shamineau, September 2nd at 10 am. (Get feedback from members at fall meeting about starting spring meeting at 9 am.)
- Photo Contest
- Bog staking proposal
- Alternative Shoreland Standards will be made available – for discussion at 2007 spring meeting to provide feedback to county on proposals related to this
- Speaker suggestion: County Sheriff about crime, dumping in ditches, water patrol
- Committee information tables, solicit members for committees
- Door prize drawings, authorize committees to spend up to \$50 each for door prizes

Suggestion for speaker for Spring meeting – Pam Perry about loons speaker – Bob Koll will contact to see if we can book her.

Other

Jazz concert to be held July 25 at Heds was announced and an invitation will be placed on the web site.

Adjourned at 10:50 am,

Respectfully submitted by Sandy Williams, Secretary.